



## **Cure Violence Program Manager**

### **Salary Range: \$53-57,000.00**

#### **Description**

Destination Innovation is partnering with the Community Engagement Institute at Wichita State University, The Institute of Development, and Cure Violence Global to implement a new violence intervention program in Wichita. Cure Violence is a strategic evidence-based public health approach to reduce and prevent shootings and killings. The Cure Violence Program Manager is responsible for the overall management of the Cure Violence program and the Cure Violence team, and facilitates implementation of the program with fidelity to the Cure Violence model. The Program Manager is also responsible for building relationships with community-based groups, residents, elected officials, and law enforcement to educate community stakeholders about the Cure Violence program, to identify resources, collaboration efforts, and to assist community mobilization efforts around the issue of violence to help facilitate community norm change.

#### **Responsibilities**

##### Community Mobilization

- Using community organizing techniques (see *Community Organizing and Community Building for Health*, Meredith Minkler, 2005) as presented in the Cure Violence Global training to mobilize the community to engage in activities that will help change the thinking and norms, so that shooting and killing is no longer an acceptable behavior and to create alternatives for those currently at highest risk for shooting someone or being shot
- Recruit and manage an active volunteer base to participate in shooting responses; canvass the neighborhood; participate in the planning and execution of community activities; and, help identify auxiliary resources and provide advocacy on behalf of the highest risk
- Plans and implements responses to shootings with community residents and other local partners within seventy-two (72 hours) of notification of a shooting
- Organizes and executes a minimum of 12 community activities during contract period
- Manages and tracks Cure Violence public education materials in the target area

##### Resource Development

- Conduct an environmental scan to identify and map all available health and social service resources for residents and identify those organizations that are trusted by the community and have a history of providing services in a culturally sensitive and appropriate manner. This is necessary to ensure the most appropriate service providers are selected to provide services for the jurisdiction's most vulnerable populations. The following services should be considered: Housing Assistance, Food Assistance, Mortgage/Rental Assistance, Utility Assistance, Employment Assistance, Education Assistance, Job Skills Training, Identification Assistance (Many individuals may need assistance obtaining a government identification card), Preventive Health Services, Mental and Behavioral Health Services, and Legal Assistance
- Identify which service providers are willing and able to establish a "fast track protocol" to ensure those individuals who are experiencing a crisis can be connected to services within 12-14 hours. This is necessary to ensure those who are truly the most vulnerable do not commit acts of violence because they are not able to get the resources they need in a timely manner
- Work with other Destination Innovation staff to develop Restorative Justice resources and support community-based participatory research on health disparities affecting focus neighborhoods

##### Cure Violence Team Management

- Responsible for the adoption and continued implementation of Cure Violence Program Management best practices as taught in the required Cure Violence Program Management Training



- Directly manage, and coordinate with the outreach supervisor to provide and participate in:
  1. Organizing hiring panels
  2. Regular weekly (i.e., same day, same time) staff meetings
  3. Regularly weekly supervision for the supervisor

Additionally, Cure Violence Program Managers must:

4. Participate in administrative/management meetings for Cure Violence, and act as a communication liaison for the other staff members regarding the proceedings of these administrative meetings
5. Regular, timely completion of Cure Violence documentation and reports

### Program Monitoring

- Participates in evaluation activities of the community-based violence prevention program and organizes and participates in a review of program progress.
- Work with local officials to get shooting and homicide data for the target area
- Review the monthly Key Indicator Program (KPI) report provided by Cure Violence Global
- Participates in regular meetings with Cure Violence Global staff to:
  1. Review and assess progress to programmatic goals as stated in the scope of work
  2. Address issues from the monthly KPI report
  3. Schedule training, hiring panels, and other administrative issues
  4. Determine other priority needs and goals

*Other duties as assigned*

### **Qualifications**

- Excellent communication skills (written and verbal)
- Proven management experience
- Proven community organizing abilities
- Proven ability to document programmatic activities and assist others in doing so
- Experience and/or training in crisis intervention and staff supervision
- Valid driver's license, insurance, and good driving record
- No pending criminal cases or prior convictions for domestic violence (within 10 years) or prior convictions for sexual assault or child abuse.

### **Physical Demands/Work Environment**

Talk, hear, and listen, and clear vision at 25 inches or less to view a computer monitor, and read documents. Must be able to sit at a desk and work on a computer for 1-2 hours/day. Must be able to lift and carry 25 pounds. Have comfort communicating with individuals of all backgrounds. Working conditions are typical of an office environment while in the office; the majority of the workday may be spent outside the office in impacted Wichita neighborhoods.

**Send resume and cover letter to Paris Lipsey-Coley [humanresources@destinationinnovation.org](mailto:humanresources@destinationinnovation.org)**

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